

Tucker 4-H Club 2021-22
Constitution and By-laws

CONSTITUTION

Article I - Name

The name of this club shall be the TUCKER 4-H CLUB.

Article II - Purpose

The purpose of this organization is to assist young people in advancing their interest and knowledge in possible careers through 4-H club projects and activities and to help develop its members through various county and club meetings and activities.

The goal of our club is to enhance leadership skills.

Article III - Membership

Section 1. 4-H membership is open to all youth beginning in 5K (five year old kindergarten) through one year beyond high school graduation and not to extend beyond the age of 19 as of December 31st of the enrollment year.

Section 2. All youth meeting the age requirement are eligible for membership regardless of race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, marital or parental status.

Section 3. All youth of 4-H club age living in Southeastern Wisconsin who can meet the 4-H requirements may be members.

Article IV - Officers

The officers of this club shall be a president, a vice-president, (or co-presidents) one or two secretaries, one treasurer, one to three club reporters, one to three sergeant at arms, one to four attendance officers, one or two sunshine officers, one to three photographers and two to four recreational officers. Preference will be given to junior leaders seventh grade and above, unless a junior leader is not found to fulfill the position.

Article V - Amendments

The constitution may be amended by a majority vote of the total membership at any general meeting provided notice of such amendments shall have been given at two previous meetings or by a quorum of the General Leaders, prior to an enrollment year.

Article VI - Club Leadership

The club shall be under the direction and guidance of general leader(s), approved by the county extension office. There shall be such assistant leaders, project leaders, and youth leaders as are needed to properly advise and assist in carrying on the various projects and in conducting the club program.

BY-LAWS

Article I - Election of Officers

The officers shall be elected by ballot at a regular meeting designed for that purpose, if two or more members run for that office, otherwise, general leaders and Jr. Leader Advisors will appoint officers.

Article II - Duties of Officers

Club President

The president shall preside at all club meetings.

Vice President

In the absence of the president, the vice-president shall preside.

Secretary

The secretary shall keep a record of all proceedings of the club. Minutes of the monthly meetings need to be sent to the general leader and county office staff by the 3rd week of the month.

Treasurer

The treasurer shall receive and take care of all money belonging to the club and shall pay it out upon order of the president and general leader/s and shall keep an accurate record of all money received and paid. The treasurer should meet with the general leader monthly to balance the checkbook.

Club Photographer

The club photographer/historian keeps an on-going scrapbook of all club photos, club activities, news clippings, etc.

Sergeant at Arms

The sergeant at arms shall lead the club in pledges and maintain order prior to, during and

after dismissals at all meetings.

Attendance Officer(s)

The attendance officers will be responsible for signing members in at each meeting and maintaining an accurate and neat account for the entire 4-H year.

Club Reporter

The Club Reporter submits an article for the monthly Tucker Times and publicizes major club events with various media outlets.

Sunshine Officer

The Sunshine Officer shall send cards and notes on behalf of the club as the need arrives.

Recreational Officer(s)

The club recreational officer(s) coordinate recreational games and activities when and where needed.

All officers should be present at the agenda planning meeting for each upcoming General meeting.

Article III - General Club Meetings

The general club meetings will be held at Gifford School (remove) on the 2nd Monday of each month unless otherwise specified or stated in the Tucker Times.

Article IV - Quorum

A majority of the members of the club will constitute a quorum (51% of enrolled members). A quorum must be present when important business is transacted.

Article V - The Club Year

The 4-H club fiscal year extends from July 1 - June 30.

The 4-H club member achievement year runs from September 1 – August 31.

Article VI - Rules of Order

Rules of Order by Roberts shall govern the meetings of the club.

Article VII - Membership

Section 1. Club Guidelines

A. **Beginning** level at Tucker 4-H is open to *K5-2nd graders: The only project that this age group is able to enroll in is the Cloverbud Project.

B. It is strongly recommended that third graders enroll in no more than 2 projects that they meet the age and grade requirements for.

C. Fourth graders and up are able to enroll in a maximum of 8 projects. They must meet the grade and age requirements for their project selections.

Project specific information removed. It is always revised and provided to members in a separate document at the start of each 4-H year.

D. New members and returning members can re-enroll at the September meeting which is the 2nd Monday of September. 4-H is open enrollment, members can enroll at any time, however, in order to show at the Racine County Fair, youth must be registered before March 1st. We highly recommend that after March 1st anyone seeking to enroll wait until September.

E. To receive scholarships for school and 4-H experiences such as camps and trips, members are encouraged to participate in the annual club and county fundraisers.

F. Family participation within the club of at least 2 hours is mandatory per 4-H year. Participation in the club fundraiser does not satisfy this requirement.

G. The payment of the enrollment fee is mandatory at the September meeting. (No refund on the enrollment fees)

Section 2. Achievement

A. The 4-H year runs from September 1st through August 31st.

Before you can enroll in the following year, you must achieve in 4-H. This requires attending project meetings, achieving in each individual project as specified by each project, and exhibiting at the Racine County Fair, and completing and returning a 4-H record book by the 3rd Monday in August. Acceptance of late record books and determination of 4-H year achievement in special circumstances will be at the discretion of the general leader(s).

B. Attendance is required at $\frac{3}{4}$ (7 or more) General Meetings. Members unable to meet this requirement must submit a written or verbal excuse prior or immediately following the meeting to be excused by the General Leader/s.

C. Failure to meet these requirements will result in a one-year suspension from Tucker 4-H. Failure to meet the project's requirements will result in one-year suspension from specified project/s from Tucker 4-H

Article VIII - Dissolution of Tucker 4-H Club

In the case of dissolution of this organization, all assets are to be assigned to The Extension Racine County 4-H office which is a non-profit youth organization(s) in Racine County. This will be directed by the parent/youth council of Tucker 4-H pursuant to 501(c)(3) of the Internal Revenue Code.

STANDING RULES

1. Annual enrollment fees are established at \$10.00 per youth (* plus \$1 for each member or if in the horse project the fee is \$2 per member for yearly insurance).
2. Participation in both our annual club fundraiser and the county fundraiser is strongly encouraged.
3. All rules governing this organization shall be incorporated into these by-laws and any rules contradictory to these by-laws are hereby declared null and void.
4. The by-laws shall be made available at the first General Meeting in September.
5. The by-laws shall be reviewed as needed and updated by a committee of youth and adults and turned into the 4-H program educator as a part of the annual 4-H charter process.
6. No refunds will be given for youth/leader activities/events where monies have been collected and disbursed except under doctor's excuse when event is unattended, exceptions to this rule will be made by General Leader.
7. The fiscal year for this organization shall run from July1 through June 30.
8. Members are required to be respectful at all times to leaders, adults, and youth. Respect for property is required at all 4-H functions Failure to follow these rules will result in the following, dependent upon the severity of the infraction:
 - Verbal warning
 - Written warning

- Suspension from club for minimum of one year.

9. Club Funding

All reimbursements, monetary awards are dependent on Club available funds.

Scholarship* \$500.00 maximum per year or as Treasury allows.
 \$100.00 maximum per youth
 (*can be awarded only one time per membership)

Camp, conferences, & retreats \$500.00 maximum per year
50% camp cost per person after attendance and requirements are fulfilled.
See Standing rules #9.

4-H Float \$300.00 maximum per year
If nothing is spent for a year, the following years can be increased by the General Leader/s. Youth Leaders decision.

10. 4-H Leadership Trips and Events

The Tucker 4-H club will reimburse a portion of the member's fees if he/she is **awarded** a trip to Citizenship Washington Focus in Washington D.C.; WI 4-H and Youth Conference in Madison, or any other 4-H Leadership event. Maximum reimbursement is to be and as treasury allows:

WI 4-H & Youth Conference in Madison - \$50.00

Out-of-state trips - \$100.00.

These fees will be reimbursed after the event has been attended by the youth. Each youth attending the event is required to develop and give a presentation to the club.

If a member elects to attend a trip on their own accord, forgoing the county Awards & Experiences process, the member is responsible for all costs and expenses.

11. The position of the General Leader/s will be encouraged to develop their skill for a minimum term of 3 years, maximum term is unlimited years.

1st year - training

2nd - full service

3rd - or last year in service for Tucker 4-H General Leader - full support to new leader(s)

12. Parent participation is required during the year to ensure enrollment of youth the following year.

These include and are not limited to:

Project Leaders

Enrollment Coordinator(s)
Newsletter Editor(s)
Fundraiser Coordinators
Event Chairpersons
Club Committee Member, etc.

13. Tucker 4-H has the following annual member requirements to be eligible to re-enroll in the club for the following year.

- a. Attend $\frac{3}{4}$ of the General Meetings (7)
- b. Exhibit at [Racine County Fair](#)
- c. Turn in Record Book on time.
- d. Participation in our club fundraiser is strongly encouraged.
- e. Parent Participation - 2 hour minimum per year per family.
- f. To receive scholarships for school and 4-H experiences such as camps and trips, members are encouraged to participate in the annual club and county fundraisers.
- g. Achieve in each individual project enrolled in.

(The Constitution, By-Laws and Standing Rules were reviewed on February 15, 2022.

By :

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