## Tucker 4-H What's Required of a Project Leader?

- Register with 4honline as a project leader every year and consent to a background check every 5 years or so.
- Attend required leader training sessions either online or in person (offered at various times throughout the year).
- Acquire project curricular materials from general leader or 4-H educator and plan meetings.
- Attend Tucker's enrollment meeting in September.
  - Provide sample projects
  - Give out project information pages including date and times of proposed meetings, contact information and needed supplies
- After receiving your project member list (in about November) contact all of your members giving preliminary meeting dates and times and needed supplies.
- Hold at least 5 project meetings, beginning by January at the latest. More meetings are encouraged as are field trips and community service projects related to your project.
- Assist project members with questions regarding entering in the fair. (General leaders also help with this.)
- Turn in any necessary receipts for significant project expenses related to one time events to the club treasurer by June 1.
- Read and comment upon your members' record books in August.
- Attend Tucker's annual Leader Appreciation in November.